LBS Volunteer Sign-In Log Sheet

Date:	
Event:	
Board member approval:	

- Please print or write legibly.
- Briefly name the volunteer activity (for example: committee meeting, table captain, greeter, service, demo).
- Round up to the nearest half hour and express in decimals.
- See example in first row.

Member Name (last name, first name)	**Activity**	**# Hours** (round to half hour)
Smith, Mary	table captain	2.5